



UNIVERSITY OF TRIESTE

MASTER DEGREES

Academic Year 2024-2025

The University of Trieste offers the following first- and second-level master degrees pursuant to Article 3(9) of Italian Ministerial Decree No 270/2004. For information on each course see the relevant regulations on educational activities, which are an integral part of this call (www.units.it/en/master).

FIRST LEVEL MASTER DEGREES (VOCATIONAL MASTERS)

SOCIAL SCIENCES AND HUMANITIES

NAME OF THE MASTER DEGREE	TUITION FEES*	MIN/MAX ENROLMENT	MAX EXTRA PARTICIPANTS	ECTS	COURSE LANGUAGE	DURATION	ADMISSION PROCEDURE
ECONOMICS AND MANAGEMENT							
MASTER IN INSURANCE AND RISK MANAGEMENT <i>3rd EDITION</i>	EUR 25,016.00	15/40	up to classroom capacity	60	English	1 year	※ by qualifications and interview
MBA IN INTERNATIONAL BUSINESS <i>3rd EDITION</i>	EUR 25,016.00	15/40	up to classroom capacity	60	English	1 year	※ by qualifications and interview

LIFE AND HEALTH SCIENCES

NAME OF THE MASTER DEGREE	TUITION FEES*	MIN/MAX ENROLMENT	MAX EXTRA PARTICIPANTS	ECTS	COURSE LANGUAGE	DURATION	ADMISSION PROCEDURE
MEDICINE, SURGERY AND HEALTH SCIENCES							
NEONATAL AND PEDIATRIC NURSING <i>5th EDITION</i>	EUR 2,146.00	5/13	-	60	Italian	1 year	Ω by qualifications and interview
EMERGENCY-URGENCY NEONATAL AND PEDIATRIC NURSING <i>5th EDITION</i>	EUR 2,146.00	5/13	-	60	Italian	1 year	Ω by qualifications and interview
HEALTHCARE MANAGEMENT FOR OSTOMY AND INCONTINENT PATIENTS <i>5th EDITION</i>	EUR 1,296.00	5/10	5	60	Italian	1 year	Ω by qualifications and interview
SCIENCE AND TECHNIQUES FOR EXERCISE AND SPORT RECOVERY <i>NEW COURSE</i>	EUR 1,846.00	10/30	-	60	Italian	1 year	Ω by qualifications and interview

SECOND LEVEL MASTER DEGREES (ADVANCED MASTERS)

SOCIAL SCIENCES AND HUMANITIES

NAME OF THE MASTER DEGREE	TUITION FEES*	MIN/MAX ENROLMENT	MAX EXTRA PARTICIPANTS	ECTS	COURSE LANGUAGE	DURATION	ADMISSION PROCEDURE
EDUCATION AND SOCIAL WORK							
TEACHING IN HOSPITALS AND HOME EDUCATION. SKILLS, METHODOLOGIES, STRATEGIES <i>4th EDITION</i>	EUR 1,346.00	10/25	-	60	Italian	1 year	Ω by qualifications and interview
POLITICAL SCIENCES, INTERNATIONAL AND DIPLOMATIC RELATIONS							
THIRD SECTOR LAW AND MANAGEMENT (DMS). SOCIAL WELFARE SYSTEMS BETWEEN ENTREPRENEURSHIP, VOLUNTEERING AND SUBSIDIARITY <i>3rd EDITION</i>	EUR 2,946.00	10/50	10	60	Italian	1 year	Ω by qualifications and interview

TECHNOLOGY AND SCIENCE

NAME OF THE MASTER DEGREE	TUITION FEES*	MIN/MAX ENROLMENT	MAX EXTRA PARTICIPANTS	ECTS	COURSE LANGUAGE	DURATION	ADMISSION PROCEDURE
ENGINEERING							
MANAGEMENT IN CLINICAL ENGINEERING (SMMCE) <i>21st EDITION</i>	EUR 2,646.00	10/40	5	60	Italian and English	1 year	Ω by qualifications and interview
PHYSICS							
MEDICAL PHYSICS <i>12th EDITION</i>	EUR 2,030.00	10/30	2	120	English	2 years	Ω by qualifications
EARTH SCIENCES							
SUSTAINABLE BLUE ECONOMY <i>8th EDITION</i>	EUR 1,736.00	10/30	-	60	English	1 year	※ by qualifications and interview

LIFE AND HEALTH SCIENCES

NAME OF THE MASTER DEGREE	TUITION FEES*	MIN/MAX ENROLMENT	MAX EXTRA PARTICIPANTS	ECTS	COURSE LANGUAGE	DURATION	ADMISSION PROCEDURE
MEDICINE, SURGERY AND HEALTH SCIENCES							
ANDROLOGICAL SURGERY AND GENDER DYSPHORIA <i>16th EDITION</i>	EUR 1,246.00	5/6	1	60	Italian	1 year	Ω by qualifications and exams
GYNECOLOGICAL LAPAROSCOPIC SURGERY <i>5th EDITION</i>	EUR 3,546.00	5/5	-	60	Italian	1 year	Ω by qualifications
ONCOPLASTIC BREAST SURGERY <i>3rd EDITION</i>	EUR 2,530.00	5/8	10	60	Italian	2 years	Ω by qualifications and exams
SLEEP RESPIRATORY DISORDERS <i>2nd EDITION</i>	EUR 3,030.00	12/15	3	60	Italian	2 years	Ω by qualifications and interview
CHRONIC OROFACIAL PAIN IN ORAL MEDICINE. FROM DIAGNOSIS TO MODERN THERAPEUTIC APPROACHES <i>NEW COURSE</i>	EUR 2,046.00	8/30	5	60	Italian	1 year	Ω by qualifications and interview
UROLOGICAL AND ANDROLOGICAL IMAGING <i>8th EDITION</i>	EUR 1,530.00	5/10	-	60	Italian	1 year	by chronological order of enrolment

(*) Regional tax must be added to the amount indicated (see Article 7 of this call)

※ selection is carried out in any case

Ω selection is only carried out if the number of candidates exceeds course capacity

At the end of the course, upon earning all required credits (min. 60 CFU/ECTS), students obtain a first- or second-level master degree

Courses have a limited number of participants, attendance is compulsory and teaching activities can only be attended by enrolled students or registered extra participants (*uditori*).

1. ADMISSION REQUIREMENTS AND RULES

According to Article 3(9) of Italian Ministerial Decree No 270/2004, master degrees have the following minimum admission requirements:

- for first-level master degrees, a bachelor's degree or equivalent qualification;
- for second-level master degrees, a master's degree or equivalent qualification.

Specific admission requirements for the master degrees indicated above are indicated in each course **regulation on educational activities**.

Candidates who do not yet have the required qualification can also apply for admission to master degrees (see Article 3 of this call).

2. ADMISSION APPLICATION

PLEASE NOTE: Application procedures indicated below do not apply to individuals intending to attend the course as extra participants (*uditori*). Instructions for applying as an extra participant are indicated in point 5 of this call.

You must submit your applications online in order to be admitted to the competition. Applications can be submitted **from 17:00 on Tuesday 6th August 2024 to 23:59 on Tuesday 15th October 2024 (non-negotiable deadline)** as indicated below:

1. **Log in** to UniTS [online Student Academic Services \(Esse3\)](#). To submit your application **you must already have your UniTS credentials or a SPID digital identity** in order to access Esse3. If you are using SPID your identity will already be verified.
 - If you are a former student who has lost or never received your credentials and do not have a SPID digital identity, you must send a request via email to helpesse3@amm.units.it. Attach a scan of a valid ID (front & back) indicating the serial number of the document separately to avoid any misreading along with your mobile number and email address;
 - If you are enrolling to the University of Trieste for the first time, you need to register to the [online Student Academic Services \(Esse3\)](#). After registration, print and keep your credentials (username and password) in a safe place, as you will need them for all subsequent logins. Should you have any difficulties with your credentials, go to the [password recovery page](#);
2. In order to **register** for competitive admission, select from the menu 'Home> Admission test (competitive admissions and master's degrees)' (formerly 'restricted-access and master degrees') and follow the step-by-step procedure;
3. **Pay the admission fee of EUR 30.00 no later than Tuesday 15th October 2024**. This can only be done using the PagoPa platform (no other payment methods are accepted). On the use of PagoPa see "[FAQ Payment methods with PagoPA](#)". You can find the page by going to: Study → University Fees → Payment methods.

If the payment is to be made by a third party (institutions or companies) on behalf of a student, please contact the Postgraduate Students Office at the following address: master@amm.units.it by 15th October 2024.

In your reserved area of the online Student Academic Service (Esse3) you can check the status of your payments by selecting *Home>Payments* from the main menu. A green traffic light indicates that UniTS has received your payment. Information is updated in real time.

No other payment methods are allowed outside of those provided for by Esse3.

Registration for competitive admission to master degrees is only complete when you pay the admission fee (EUR 30.00). Without the payment, you will not have registered.

In no case will the admission fee be reimbursed.

If you have a **foreign qualification**, in addition to the admission procedure you must submit a pre-enrolment application on the ministerial portal [UniversItaly](#) by **15th October 2024** along with the required documents. UniTS will evaluate the pre-enrolment applications and, if all the necessary documents are attached, it will confirm your eligibility for admission directly through UniversItaly.

- a) For admission to first-level master degrees an academic qualification is required corresponding to the first cycle of the Bologna Process (level 6 of the European Qualifications Framework - EQF). For admission to second-level master degrees an official foreign qualification is required corresponding to the second-cycle of the Bologna Process (level 7 of the European Qualifications Framework - EQF). The qualification must give access to academic courses of the next level in the country where it was obtained and must not have any 'substantial difference' from the Italian equivalent according to the principles of the Lisbon Convention and the national methodology adopted by the Italian ENIC-NARIC centre (CIMEA). In alternative, UniTS may request an additional certificate issued by the Italian ENIC-NARIC centre (CIMEA) or by official foreign institutions, or a certified copy of the foreign diploma accompanied by a Declaration of Value issued by the competent Italian Embassy or Consulate in the country where the qualification was obtained; Certificate issued by the competent university attesting to the exams passed (transcript of records);
- b) Official transcript issued by the competent university, listing all exams taken and the corresponding grades.
- c) Diploma Supplement if the degree was awarded in a European Union country (this replaces points a) and b)).
- d) Legalizations (with Apostille stamp) - except for countries adhering to conventions on exemption from legalization - and any official translations into Italian or English of the documents listed in points a) and b).
- e) Any other documentation that may be useful for evaluating the admissibility of the applicant's qualification.

The Declaration of Value or any other equivalent certification must contain the final grade of the qualification and the scale of values to which the grade refers. In the absence of this indication, the minimum grade will be assigned.

If you are a **non-EU citizen**, you will also have to submit your residence permit.

If you do not submit all the required documents or you submit them after the deadline, you will be temporarily admitted to the selection. If you subsequently prove eligible, then you will have to submit any missing documents at the time of enrolment (see Article 4). Should you fail to provide the missing documentation, you will lose the right to enrol.

If you are a non-EU citizens and you have your permanent address (residenza) abroad, you must have submitted the pre-enrolment application and requested a study visa to the competent Italian Embassy or Consulate in your country of residence before enrolment. Upon your arrival in Italy and in any case no later than the deadline for the enrolment application, you must submit the documents completed by the Consulate and show the receipt of your request for a residence permit.

Candidates with disabilities and specific learning difficulties (SpLD)

If you have a disability pursuant to Italian Law No 104/1992 or SpLD pursuant to Italian Law No 170/2010 and you wish to enrol in a master degree for the academic year 2024-2025, you must scan your official disability or SpLD assessment certificate and send it promptly to the following email address disabili.dsa@units.it.

Only candidates with an official disability assessment corresponding to 66% to 100% (attested by a committee of the national health service) are entitled to a reduction in their tuition fees. For further information, they can contact the Postgraduate Students Office (Master Service) at master@amm.units.it by **15th October 2024**.

Admission tests

Information about the date, time and location of the admission test for master degrees with competitive admission can be found on the relevant course webpage.

In order to take the admission test, you will have to present a valid ID document.

The **results** from all admission tests will be published on the official [University Notice Board](#) and on the individual course webpage. You can navigate to individual course pages from [here](#).

You shall not be contacted personally with results. Publication on UniTS website has notification value for all legal purposes.

The regulation on educational activities of each master degree and any other useful information can be found [here](#).

3. ADMISSION APPLICATIONS FOR STUDENTS NOT YET IN POSSESSION OF THE REQUIRED QUALIFICATION

If you are enrolled for the academic year 2023-2024 in a degree course that gives access to your chosen master degree, you can still apply for the competitive admission to the master degree, provided that you obtain your degree **by the time teaching starts**. Dates are indicated in the relevant master's regulations on educational activities.

If you are a final-year student and you **only need to take your final exam** at the time of the admission deadline, you will be allowed to register and be temporarily admitted to the competition. In this case, if you completed the registration procedure described under point 2, you must fill in a specific form available [here](#), certifying that you only need to take your final exam and send it to master@amm.units.it.

This will give you the right to compete for any positions that may remain vacant after admissions, provided that you obtain your degree **by the time teaching starts, as indicated in your chosen master's regulation on educational activities**.

If you pass the admission test, you will be included in a *separate ranking*.

If, **after admissions**, there are still places available in a given master degree, admissions **may be reopened for enrolment** at the discretion of each master course and exclusively for the aforementioned candidates. Candidates entitled to admission in the *separate ranking* may apply for enrolment in order of placement, following the procedure set out below under point 4.

If enrolment does reopen, deadlines for additional enrolment will be published in a later notice.

4. ENROLMENT APPLICATION

PLEASE NOTE: If you want to enrol as an extra participant in a course that allows for this, see point 5.

Enrolment deadlines for each master degree will be published at the same time as the lists of admitted candidates.

For information about the online procedure, visit this [webpage](#), under the section 'Guidelines'.

Enrolment applications can **only** be submitted **online**.

At the time of enrolment, you must have ended or suspended any other degree course (or equivalent).

Before accessing the online procedure, ensure you have the following digital documents ready to upload:

- scan of **front and back of a valid ID document** (identity card, driving licence or passport) and of your **Italian tax code** in a **single PDF file**. If you **login with SPID digital identity**, you do not need to upload these documents;
- **an ID photo** (35 x 40 mm = 132x151 pixels). Accepted formats are JPEG (.jpg) and BITMAP (.bmp). The file size must not exceed 2 Mb;
- **the supplementary form** available on the [webpage](#) under the relevant section. The form must be filled in, signed and scanned in **PDF format**.

Once you are ready to enrol:

1. **log in** to [Esse3](#) using your SPID digital identity or the credentials (username and password) you received at admission;
2. follow the **enrolment procedure**, enter the required data and upload the files listed above;
3. **pay** the first instalment of your fees **online** using the PagoPa platform. For more information on PagoPa, please go to [FAQ Payment methods with PagoPA](#). Further information on payments through PagoPa is available [here](#).

If payment is to be made by a third party (institutions or companies) on behalf of a student, please contact the Postgraduate Students Office at the following address: master@amm.units.it before the enrolment deadline.

In your reserved area of the online Student Academic Service (Esse3) you can check the status of your payments by selecting from *Home>Payments* from the main menu. A green traffic light indicates that UniTS has received your payment. Information is updated in real time.

No other payment methods are allowed outside those provided for by Esse3.

Enrolment in master degrees is only complete when you pay the first instalment of your tuition fees. Without the payment you will not have enrolled.

Non-EU students with an Italian qualification must show their residence permit to the Postgraduate Students Office by the beginning of taught courses.

Candidates with a foreign qualification who have not yet submitted the required documentation (see point 2 above - Enrolment Applications), must upload all documents to the ministerial portal [UniversItaly](#) **before enrolling online**.

Ranking and filling vacancies

If you do not complete your enrolment by the deadline, you **forfeit** your right to enrolment. Vacant places will be made available to eligible candidates according to the official ranking (*graduatoria*). Vacancies created by forfeitures and/or withdrawal of successful candidates will be published on the relevant master degree's webpage together with the names of eligible candidates up to one week after the enrolment deadline. The webpages for individual master degrees can be accessed from this [webpage](#). All candidates must complete their enrolment within the final deadline that will be published in the vacancy notice. Eligible candidates who do not complete their enrolment by the final deadline will **forfeit** their right to enrolment.

Virtual student card, institutional email address, e-learning material and video course on Health and Safety

At the end of enrolment, your virtual student card will be available in the *myUniTS* app.

After enrolment you will be given a personal UniTS email account that you can access with the credentials you received during your admission application. This address is the only **e-communication channel between you and the University**. In addition, with the same credentials, you will be able to access UniTS e-learning platforms (for courses which use online materials).

After the Postgraduate Students Office has finalised your enrolment, you must take the video course on Health and Safety. This course, accessible from the [webpage](#), is **necessary to be allowed to taught courses**.

5. ENROLLING AS EXTRA PARTICIPANTS (UDITORI)

You can only enrol as an extra participant in courses that provide this opportunity (see table). Courses must have a minimum number of students in order to be activated.

In order to enrol as an extra participant, you must express your interest by sending an email to master@amm.units.it from **21st October to 3rd November 2024** with the following object: 'ISCRIZIONE UDITORI – MASTER IN ...'.

Candidates will be accepted on a first come, first served basis up to course capacity.

Tuition fees for extra participants are 25% of regular fees. **Extra participants' fees cannot be reimbursed.**

As extra participants do not count towards the number of students required to activate a course, the Postgraduate Students Office will let you know how to enrol in this capacity after the enrolment deadline.

At the end of the course, extra participants will receive a certificate of attendance.

6. ENROLMENT IN A SUPPLEMENTARY YEAR

If you were already enrolled in a master degree for the academic year 2023-2024 and you have attended all mandatory courses but you have not completed your exams, you can enrol in the same master degree in a supplementary year (*fuori corso*). This kind of enrolment needs a specific application form. You can download it [here](#) under the 'Forms' section. Fill it in, sign it and send it via email to master@amm.units.it together with a scan of a valid ID document (front & back) by **12th June 2025**.

Your previous attendance, exams, internships and relevant credits (ECTS/CFU) will be automatically recognised.

Tuition fees amount to EUR 1,016.00 plus the lowest amount of regional tax (see Article 7). The first instalment must be paid by **19th June 2025**. **The deadline for the second instalment, amounting to a possible balance settlement of the regional tax, will be communicated in a subsequent notice.** Pursuant to Article 7, a late fee is applied if any documents are submitted after these deadlines.

If you do not complete your enrolment application by 26th September 2025 or if you do not obtain your degree by the end of your supplementary year, you will forfeit your right to enrolment.

7. FEES AND TAXES AND GENERAL INFORMATION

The University fees for each master degree, **including stamp duty**, are indicated on page 1. These amounts are **fixed** and not subject to reductions based on a specific type of equivalent economic situation indicator known as *ISEE Università*.

Regional tax must be added to the amounts indicated. This can vary from EUR 120.00 to EUR 160.00 and depends on your ISEE.

The **first instalment**, to be paid at the time of enrolment, is composed of 50% of the tuition fee plus the lowest amount of regional tax (EUR 120.00).

You must pay **the second and last instalment of your fees by 28th April 2025**. The second instalment is composed of the possible balance settlement of regional tax and the remaining 50% of your tuition fee.

Regional tax can vary **from EUR 120.00 to EUR 160.00 depending on your equivalent economic situation indicator (ISEE Università 2024)**. The first instalment always includes the lowest amount (EUR 120.00). Any necessary balance settlement will be added to the second instalment.

Calculating regional tax based on your ISEE Università:

Regional tax is calculated on a specific type of equivalent economic situation indicator, i.e. ISEE Università 2024.

This tax is collected by the University of Trieste on behalf of the Friuli Venezia Giulia Region. The amount of tax payable may vary as follows:

- o EUR 120.00 if you obtain an ISEE Università up to EUR 27,726.79;
- o EUR 140.00 if you obtain an ISEE Università between EUR 27,726.80 and EUR 55,453.58;
- o EUR 160.00 if you obtain an ISEE Università exceeding EUR 55,453.58 or if you do not request an ISEE Università.

An ISEE Università can be requested at any tax assistance centre (CAF) or obtained directly through the Italian national social security institute (INPS) website. To do this online, you'll need a pin code issued by INPS.

For students with a residence permit for refugees, subsidiary protection or political asylum in Italy and also for stateless students, the ISEE Università calculation will only take into account any income and assets they may have in Italy.

If you already obtained an ISEE Università within the correct deadline, you can request a second ISEE Università which refers to a shorter period of time. This is called 'ISEE Corrente'. An ISEE corrente will be only issued if one or more members of a family changed their job and this has altered the economic situation of the family by more than 25% when compared to the original ISEE (further info at tax assistance centres – CAF). It is also possible to request a specific ISEE corrente for university purposes (ISEE corrente Università). Students enrolled for the academic year 2024-2025 who already submitted an ISEE Università by 31st December 2024 can request an ISEE corrente Università by 30th May 2025. You must send your ISEE corrente Università to tasse.studenti@amm.units.it from your official UniTS email address to have your regional tax recalculated. PLEASE NOTE that you must ONLY send this email if you obtain an ISEE Corrente Università, and NOT your normal ISEE Università.

Acquisition of ISEE data

During their online enrolment, you can give UniTS your consent to access the INPS database for acquiring data on your equivalent economic situation indicator (ISEE) or your single substitute statement (DSU). To check or change the status of your consent, access your reserved area under *Home>Permissions* (formerly 'Consents request'). If you don't give your consent, UniTS will invoice you for the highest regional tax bracket.

Deadline for calculating your regional tax:

Students enrolling and paying their first instalment in 2024 must request their ISEE Università by 31st December 2024.

The following students are excluded from a reduction in regional tax and must therefore pay their fees in full:

- a. students who do not request their ISEE Università within the deadlines indicated above;
- b. students who had their tax reduced on the basis of false data on their ISEE Università.

Additional fees

- The **late fee** for payments and/or for documents submitted after the given deadlines amounts to **EUR 30.00** for missed deadlines of up to 30 days, **EUR 60.00** for missed deadlines of between 31 and 45 days, and **EUR 100.00** for missed deadlines exceeding 45 days.
- The **individual course fee** per credit (max 36 CFU/ECTS) amounts to **EUR 40.00**.

You will receive an automatic email once you have been invoiced for your fees and taxes to your institutional address. Candidates shall not receive any personal communication.

For anything not explicitly provided for by the *Regulation on first- and second-level master degrees, further education and advanced lifelong learning courses* or by this call, please refer to Fee Notice - Academic Year 2024-2025 - bachelor's and master's degrees

8. STUDY PROGRAMMES

Study programmes are drawn up in accordance with the criteria set out in the relevant master's regulation on educational activities. The Master Degree Council may approve study programmes with a number of credits exceeding those required for obtaining the degree by no more than 6 credits (ECTS/CFU). This is to avoid splitting up teaching activities and the earning of extra credits.

The Master's Course Council may recognise other university educational activities that are consistent with the goals and contents of the course and cut the relevant ECTS/CFU from the number of credits necessary to obtain the master degree. However, this does **not apply to any activity and relevant credit that may have contributed to achieving the entry requirement qualification**.

The request form for changing your study programme is available on the [master degrees' webpage](#). Please, fill it in and send it **exclusively** to master@amm.units.it within the enrolment deadline. Requests for changing study programmes after the enrolment deadline shall not be accepted.

Students cannot take exams not included in their study programme. Exams taken in violation of this rule shall be considered invalid.

9. ENROLMENT RENEWAL IN THE SECOND YEAR (students enrolled in two-year courses during academic year 2023-2024)

To renew your enrolment for the second year of a course, you must pay regional tax and stamp duty by **14th December 2024**.

The second instalment, amounting to the possible balance settlement of regional tax, must be paid by **28th April 2025**.

You will receive an automatic email when you have been invoiced for fees and taxes at your institutional address. We repeat that candidates shall not receive any personal communication. For more information on how to have your regional tax recalculated, please refer to Article 7 of this call.

A late fee is applied if any documents are submitted after these deadlines.

10. FEE WAIVERS FOR UNITS EMPLOYEES

If you are employed as a civil servant at the University of Trieste, you will receive a reduction in your tuition fee established annually by the Board of Directors.

In order to obtain this reduction, candidates must follow the admissions procedure within the deadlines indicated in Article 2 of this call and send an email to master@amm.units.it. Upon receipt of this email, the Postgraduate Students Office will let you know about any procedures you need to follow.

11. 'PA 110 E LODE' PROTOCOL FOR CIVIL SERVANTS

Following the Memorandum of Understanding signed by the University with the Minister for Public Administration, all civil servants are allowed to enrol in the following master degrees with a reduced tuition fee:

	RESERVED SEATS	SELECTION
first-level master degree		
Emergency-Urgency Neonatal and Pediatric Nursing	2	same evaluation criteria as ordinary candidates (see regulation)
Science and Techniques for Exercise and Sport Recovery	5	same evaluation criteria as ordinary candidates (see regulation)
second-level master degree		
Third sector law and management (DMS): social welfare systems between entrepreneurship, volunteering and subsidiarity	1	first come, first served basis
Chronic orofacial pain in oral medicine: from diagnosis to modern therapeutic approaches	4	same evaluation criteria as ordinary candidates (see regulation)
Management in Clinical Engineering (SMMCE)	4	first come, first served basis
Sustainable Blue Economy	2	same evaluation criteria as ordinary candidates (see regulation)

The tuition fee for these courses amounts to EUR 266.00 plus regional tax (Article 7) and the admission fee (Article 2). If you are employed as civil servant, you must submit your admission application pursuant the provisions of Article 2. In order to have your tuition fee reduced, when filling out your details, you must select the category 'civil servant' (formerly 'Public employee student'). In case of enrolment on a first come, first served basis, applications will be accepted up to course capacity. In case of selection by the same evaluation criteria as ordinary candidates, candidates will be evaluated pursuant the relevant master's regulation and ranked among other candidates. During the pre-enrollment procedure, applicants will be required to complete the self-declaration of public employee status in Esse3 (Home > Registrar's Office > Additional declarations).

Civil servants do not add to the number of students required to activate a course. Should a given course not reach the minimum number of ordinary students and thus not be activated, candidates will have their fees reimbursed except for stamp duty and admission fee.

12. ENROLMENT AND TUITION FEES WAIVERS FOR MASTER DEGREES

Within the limits of available financial resources, the Friuli Venezia Giulia Region awards grants which partially cover enrolment and tuition fees for some first-and second-level master degrees. The list of eligible master degrees will be available on the [master degrees' webpage](#), under the "ARDiS grants" section (previously 'ARDiS contribution for Master programmes').

13. DATA PROCESSING, RIGHT OF ACCESS TO DOCUMENTS AND STAFF MEMBER IN CHARGE OF THE ADMINISTRATIVE PROCEDURE

Pursuant to Article 13 of Regulation (EU) 2016/679, the personal data provided by students will be processed, stored and archived, also electronically, by the University of Trieste for the purposes related to this Notice. The provision of such data is mandatory for the aforementioned purposes. Candidates failing to provide this information will be excluded from selection. The data controller is the University of Trieste, with registered office in Trieste, Piazzale Europa 1.

The data processed for the purposes described above will be transmitted or will in any case be accessible to employees and collaborators of UniTS competent offices, who are, for this purpose, adequately instructed by the Data Controller. The University may also communicate the personal data it holds to other public administrations (if they need to process the same data for any procedures falling within their institutional competence) as well as to all public institutions with which the University is required to communicate according to EU provisions, laws or regulations (conditions apply).

The management and storage of personal data collected by the University takes place in paper format and on servers located within the University and/or on external servers belonging to the providers of certain services necessary for technical administrative management. These services may become aware of the personal data of the data subjects solely for the purposes of the service requested and will be duly appointed as Data Processors in accordance with Article 28 of the relevant regulation.

Students are granted the rights referred to in Articles 15 to 21 of the aforementioned EU Regulation and, in particular, the right to access their personal data, to request their rectification, integration and cancellation, as well as to obtain the limitation of processing, by sending an email to the Data Controller or Data Protection Officer at ateneo@pec.units.it and dpo@units.it.

Students are guaranteed access to the relevant documents, in accordance with the legislation in force (Italian Law No 241/90 and Presidential Decree No 184/2006).

Pursuant to Italian Law No 241/90, the staff member in charge of this administrative procedure is the Head of the Postgraduate Student Office of the University of Trieste.

14. FINAL PROVISIONS AND INFORMATION

For all information on the academic career of a master degree student, please refer to the [Regulation on first- and second-level master degrees, further education and advanced lifelong learning courses](#).

This call for applications and all relevant rankings are published in the [University Official Notice Board](#) and on the master degrees' [webpage](#).

All information on admission, enrolment and fees is published on the master degrees' [webpage](#). These publications have notification value for all legal purposes. Candidates shall not receive any personal communication.

For anything not explicitly provided for by this call, please refer to the relevant UniTS regulations.

Please remember that, even though an English translation of this document is available, only the Italian version is legally binding.

Contacts

Telephone: +39 040.558.3094 (Monday to Thursday from 12:00 to 13:00)

Address: Educational Services Branch

Post Graduate Office

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